



# Membership policy

## Constitution

### Article 3: Membership

The Association has two types of membership: Membership upon Application and Membership by Award.

#### 3.1 Membership upon Application

3.1.1 Any individual involved and interested in the objectives of the Association may apply for membership;

3.1.2 The Executive Committee shall decide as to the acceptance or not of any application and similarly shall decide into which category the applicant shall be placed;

3.1.3 Should the Executive Committee reject an application for membership then the reasons for this shall be communicated to the applicant in question together with the possibility of appeal to the General Assembly. The General Assembly shall then decide on the application in question.

#### 3.2 Membership by Award

3.2.1 EAIR also recognises Distinguished Membership awarded by the Executive Committee to members or former members who have made distinguished contributions to realising the objectives of EAIR.

3.2.2 Membership by Award shall confer a fee waiver upon the person so honoured by the Association.

3.3 The rights of the EAIR membership are set out in the Articles of this Constitution.

3.4 Notwithstanding the fee waiver for Distinguished Members, the obligations of Membership by Application are:

3.4.1 To endorse the rules of membership;

3.4.2 To pay the annual membership fee;

3.4.3 Not to bring the Association in disrepute.

3.5 Membership is personal and non-transferable.

### Article 4: Terminating Membership

Membership terminates:

4.1 Upon the death of a member.

4.2 Upon written notification by a member to the EAIR Secretariat.

4.3 Upon notification by the Association.

4.3.1 Termination of membership shall be implemented if a member does not fulfil the obligations of membership;

4.3.2 Termination of membership shall be implemented in case of non-compliance with the annual membership fee.

4.4 Expulsion of a member.

4.4.1 The Executive Committee is entitled to expel a member;

4.4.2 Expulsion of a member can only be done when a member acts against the Constitution, the Bylaws or the decisions of the Association; or brings the Association into disrepute;

4.4.3 Should the Executive Committee expel a member then the reasons for this shall be communicated to that member together with a notification of the possibility of appeal to

the General Assembly. The General Assembly shall then decide on the expulsion in question;  
4.4.4 Pending appeal, a member is suspended.

#### **Article 5: Annual Membership Fee**

- 5.1 Membership is per year. The Association's membership year runs from 1 August to 31 July in a given year.
- 5.2 The annual membership fee is decided by the General Assembly following a proposal by the Executive Committee.

## **Bylaws**

### **Article 1 : Membership**

*(Ref: Art 3 of the Constitution)*

The Association has two types of membership: Membership upon Application and Membership by Award. Within the category of Membership upon Application, EAIR recognises the following categories:

- 1.1 Regular Membership
  - Regular membership is open to any individual who pays the full membership fee. In case of 5 or more regular members coming from one and the same institution or body, a discount in the membership fee may be granted.
- 1.2 Student Membership
  - Student membership is open to any individual who is a student in a full-time Higher Education programme. Student members pay half of the full membership fee.
- 1.3 Emeritus Membership
  - Emeritus membership is open to any individual who is retired and has been a member of the Association for a minimum of four years preceding retirement. Emeritus members pay two-thirds of the full membership fee.

### **Article: Membership by Award**

*(Ref: Art 3 of the Constitution)*

- 2.1 Distinguished Members are exempt from paying the annual membership fee.
- 2.2 Nomination of Distinguished Members
  - 2.2.1 All members of EAIR can nominate persons for Distinguished Membership;
  - 2.2.2 A nomination for Distinguished Membership shall be sent to the Executive Committee furnished with sufficient information on the nominated candidate for the Executive Committee to judge eligibility;
  - 2.2.3 The information furnished shall include three letters of personal reference, one of them being from the person making the nomination;
  - 2.2.4 The Executive Committee shall make a decision using a two-thirds majority of votes.

### **Article 3: Application for Membership**

*(Ref: Art 3 of the Constitution)*

- 3.1 Applications for membership shall be sent to the EAIR Secretariat.
- 3.2 Information on the application for membership shall include the full name and address details.

3.3 On receipt of an application for membership, an invoice for the annual membership fee will be sent covering the calendar year in which the application is made.

**Article 4 : Terminating Membership**

*(Ref: Art 4 of the Constitution)*

4.1 Notification of termination of membership by a member shall be done:

4.1.1 In writing to the EAIR Secretariat;

4.1.2 At least one calendar month before the end of the membership year.

4.2 Members whose fees are not paid within three months after the due date shall be considered to have terminated their membership of the Association.