**47th EAIR Forum 2025**

**Openness:**

**A Mission Challenged**

**Hosted by Utrecht University, the Netherlands**

**27th – 29th August 2025**

Submission Forms

Deadline for submission: **31st January 2025**

See detailed **information** below which **will be required** for your submission.

**Conftool** (the online conference tool to enable proposals to be submitted) will be available to complete and submit from **Wednesday January 10th, 2025.**

1. A paper proposal form if you wish to present your paper in Utrecht or online during the EAIR forum.

*Presentations will be 20 minutes with 10 minutes for questions and answers.*

1. A Workshop, Panel Discussion or Roundtable proposal form.

*The duration of the workshop/panel discussion or roundtable will be 60 or 90 minutes*

**If you have any questions regarding the submission, please contact** **info@the-eair.org**

**Paper proposal form:**

|  |  |
| --- | --- |
| Is your **submission**: | 🔲 Research |
| 🔲 Curriculum Development |
| 🔲 Opinion piece |
| 🔲 Other (please indicate): |
|  |  |  |
| Which **category** does your submission fit best? | 🔲 Academic | 🔲 Case Study of Practice |
| 🔲 Policy Oriented | 🔲 Other:  |
|  |  |  |
| Is this your **first** submission for EAIR? | 🔲Yes | 🔲 No  |

|  |  |
| --- | --- |
| **Author(s):** |  |
| * Main Author:
 |  |
| *Please insert – if any – the Co-Authors in alphabetic order:* |
| * Co-Author 1:
 |  |
| * Co-Author 2:
 |  |
| * Co-Author 3:
 |  |
| * Co-Author 4:
 |  |
| * Co-Author 5:
 |  |

**Contact Details of the Main Author:**

|  |  |
| --- | --- |
| Organisation/Institution: |  |
| Country: |  |
| E-mail: |  |

|  |
| --- |
| **Title and Subtitle:** *The title of your paper plus sub-title (if relevant) should be no more than 15 words.* |
|  |
|  |

**Key words:** *(up to 5)*

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**Paper Abstract/Outline:**

**The outline should not exceed 700 words and should not be less than 300 words.** References may be in addition to the main text.

Please provide an analysis of the problem or issue you wish to present with a number of pertinent questions setting out the problem/theme you wish to address in your presentation. You may wish to provide commentary on your methodological approach and any preliminary findings.

*Type your text here:*

**Submitted for the track(s):**

*(please insert the name/identifying number for the track you are submitting for)*

|  |  |
| --- | --- |
| * First Track Choice:
 |  |
| * Second Track Choice:
 |  |

I am applying for the Outstanding Paper Award for early career researchers (35 years or younger):

|  |  |
| --- | --- |
| 🔲Yes | 🔲 No |

If my submission is successful, I plan to attend the forum

|  |  |
| --- | --- |
| 🔲in person | 🔲 online |

**In Person Workshop, Panel Discussion or Roundtable proposal form:**

|  |  |
| --- | --- |
| **Personal Details** |  |
| Name of organiser: |  |
| Contact details: |  |
| Email: |  |
| Organisation/ Institution: |  |
| Country: |  |

|  |  |
| --- | --- |
| **Submission Details:**  | *Please indicate from the three options below* |
| 🔲 Workshop | Participants attending will experience hands on learning and will benefit from active participation, interaction and engagement. |
| 🔲 Panel Discussion | Experts in a particular field sharing their knowledge and experiences on a particular topic. |
| 🔲 Round Table Discussion | An opportunity for everyone present to share thoughts and perspectives, ask questions and work together to find solutions. |

|  |
| --- |
| **Title of the Submission:**  |
|  |

**Submitted for the track(s):**

*(please insert the name/identifying number for the track you are submitting for)*

|  |  |
| --- | --- |
| * First Track Choice:
 |  |
| * Second Track Choice:
 |  |

**Description:** ***(max 600 words, min 250 words)*** *(Provide a brief overview of the proposed workshop, panel, or round table discussion)*

*Please type your text here:*

**Format:** *(Briefly describe in circa 100 words the format of your session, including any interactive elements or activities)*

*Please type your text here:*

**Duration:** *(Specify the proposed duration of your session 60 or 90 minutes)*

**Equipment/Technical Requirements:** *(Specify any technical or equipment requirements for your session)*

**Presenter/Panelist Information:**

|  |  |
| --- | --- |
| Name(s): |  |
| Organisation/ Institution: |  |
|  |  |  |